



BAILIES OF BENNACHIE TRUSTEES ZOOM MEETING (Approved)

Date: 24th August 2020

Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Brian Cornock (BC), Margaret Garden (MG), Angela Groat (AG), Willie Linklater (WL), Dan Montgomery (DM), John Bain (JB), Peter Stock (PS), Fiona Cormack (FC), Andrew Wainwright (AW), Alex Doig (AD)

Apologises: Dave Peter (DP), Donna Taylor (DT), Michael McGhie (MM)

Item	Comment	Action	Responsible/ target date
1. Welcome	Jackie welcomed everyone.		
2. Acceptance of previous minutes	No comments received to minutes from meeting 7h March and notes 13 th July	Update to approved and upload to website	WL 04-09-20
3. Treasurer	John will take over the treasurer role following the 2021 AGM, in the meantime John will shadow Brian as part of the handover process	Progress handover to John over next few months	BC/JB AGM 2021
	Brian and John to discuss fundraising opportunities and grant applications.	Action from 13-07-20	BC/JB 05-10-20
	The final bill from Alec Thomson (for the Bennachie film) has not yet been received.	JC will contact him.	JC from minutes 07-03-20
4. Chair	Trustees declaration forms will not be required, these will be replaced with contact details list being produced by Fiona	Update share space contents accordingly	WL/FC 11-09-20
	Jackie to contact chair Colin Wood at Garioch Heritage Centre about future working together following Covid. Fiona to continue liaison role once GHC re-opens.	JC to initially contact Colin Wood	JC/FC 05-10-20
	Trustee permits for FLS car parks are now available	Post out permits to trustees	JC 04-09-20
5. Outreach Officer	Obtain outstanding trustee contact details to complete trustees contact list	Upload to folder in share space or pass onto WL	FC 11-09-20
	Fiona in post as part time (up to 10 hours a week) promoting the Bailies. Managed by a steering group of Jackie and Dave. Willie agreed to come on to replace Sue.	Steering group meeting held with FC including WL	From 13-07-20 closed

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	Sue has put Annual Report together, so we are now looking for a volunteer for this year	Contact Sue to see if she would still provide support	FC 05-10-20
6. Membership	No actions		
7. Website/FB	Discussion was held regarding the map requirements on the website including interactive with historical sites and other points of interest, more info around visitor centre and access route to access hill etc. Details for sports users on the hill. The requirement for the map to be downloadable.	Subgroup of JC, DT, AD, PS and WL to be set up to progress this.	Initial meeting by 04-09-20
	Andrei, a volunteer for the Bailies, has produced a discussion report regarding an interactive map	Distribute this report to all trustees and FC	JC 04-09-20
	JC, MG and AG volunteered for website training. WL will take part to sense check the online user guidelines	Organise training date with Global Web	WL 11-09-20
	Willie said there are issues with the website – the shop needs updated. People are not using share space – Donna to send out access details and a guide to using share space out to trustees. Minutes from meetings, reports and other documents such as hill warden reports should be kept on the share space.	Jackie to speak to global web Donna to send guide	From 13-07-20 closed
8. Bennachie Centre Trust	Ann reported that the centre has not opened so far this year and is planning to put measures in place to open from 1 st August for four days a week. The toilets opening is an Aberdeenshire Council decision. She asked if the Bailies were willing to make a one-off donation of £500 to the trust to help them open up as safely as possible. This was agreed following a vote.	Donate £500 to BCT	From 13-07-20 closed
	The Bailies had a notice board in the centre. This will now have to continue online on the website as no displays are allowed in the centre at present.	Fiona to liaise with Barry for next notice board update	FC 30-09-20
9. Publications	No actions		
10. Work parties	Require update on where FLS are with issuing permissions going forward	Contact Neil for update	WL 28-08-20
	If FLS are going to issue permissions, then require agreement on how work parties would operate safely with all covid requirements	Produce draft guidelines	WL, 2 weeks after permissions go ahead
	Contact Pittodrie House regarding Fog House and outline findings of visit with Mike Taitt.	Contact Pittodrie House for initial feedback	FC 18-09-20
	Should Pittodrie be happy for Bailies progressing with work have follow up meeting to outline scope in more detail to ensure no issues.	FC and WL to visit Pittodrie House and have discussion	FC/WL 02-10-20
	Thank Mike Taitt for help with Fog House survey and input to the report. Let him know awaiting response from Pittodrie House	WL send email to Mike	WL 28-08-20
	Question was raised what was happening with Gordon Way as out west it has become overgrown with very high grass. Check with Aberdeenshire Rangers their latest plans	WL to contact Alison Sutherland Garioch Ranger for update	WL 11-09-20

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11. Hill Wardens	A hill warden scheme has been established. Peter Stock has taken over running this and gave an update on how it is doing.	Peter and Willie to meet to discuss reporting	From 13-07-20 closed
	Looking at updating scope of hill wardens, there are some items that are no longer applicable and could add things such as wildlife spotted etc. Considering not allocating wardens to specific paths.	Review and update scope	PS ongoing
	Was suggested that wardens could review the waymarkers and provide feedback on possible improvements. Such as on Milestone where there is a possibility waymarkers could send people in the wrong direction	Peter to review if there is scope for this	PS 05-10-20
12. MTB / Hill Sports	The summary document produced with regards to future direction and effort was discussed. Key comments were to look at safety between MTB and other hill users, environmental preservation with higher number of users on certain MTB trails and tendency for widening where avoiding objects or water etc. Highlight MTB trails where erosion could become issue due to rainwater flowing down vertical drops. Engage with FLS and other landowners to highlight where MTB trails are located on their land. Liaise with local groups such as Aberdeenshire trails etc	Decide any particular areas that will be progressed not including those below	AD/MM 05-10-20
	Gather information on pinch points between where MTB trails and walker paths combine. These could be a safety issue with risk of people getting hurt	AD and MM to highlight where these are	AD/MM 05-10-20
	Engage with FLS and other landowners where MTB trails are located on their land.	JC to pass on summary document to FLS	JC 15-09-20
	Produce article for website and FB from an MTB point of view. Highlighting/reminding MTB of their own safety and that of other hill users. Reminder of correct things when preparing and out on hill etc.	AD and MM to produce and pass onto FC who will add to website and FB	30-09-20
13. Planning	Dave Peter to monitor weekly planning applications for impact on Bennachie.	Willie Linklater to pass on information.	From 13-07-20 closed
14. Archive	No actions		
15. Bennachie Landscape Projects	No actions		
16. Wildlife	No actions		
13. Educational Resources	MG and JC have put together a summer programme based on nature on Bennachie. The last one has gone live this week. Trustees are encouraged to look at it especially with any primary school children in their lives. The hope is to expand this into the next school session. Dan Montgomery agreed to be involved with this. Also hope it will involve partnership working with BVC trust and the Garioch ranger.	MG, JC, DM to progress	Ongoing
	Next meeting on 5th October 7pm, zoom TBC		

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	Remaining 2020 meeting on 16th November 7pm, location TBC		
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