



## BAILIES OF BENNACHIE TRUSTEES ZOOM MEETING (Approved)

Date: 12<sup>th</sup> July 2021

Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Margaret Garden (MG), Angela Groat (AG), Willie Linklater (WL), Dan Montgomery (DM), Peter Stock (PS), Dave Peter (DP), Andrew Wainwright (AW), Alan Henderson (AH) (P/T), Lorna Bell (LB), Donna Taylor (DT)

Apologises: Alex Doig (AD)

Item	Comment	Action	Responsible/ target date
1. Acceptance of previous minutes	Minutes accepted. These are minutes for meeting 31 <sup>st</sup> May 2021.	Update to approved and upload to website	WL 26-07-21
2. Election of office bearers	The following was unanimously agreed: Chair – JC re-elected after stepping down Deputy Chair – AB Treasurer – AH Secretary - WL	Info	
3. Chair	Donna to get £500 towards new computer.	DT contact BC/AH.	Closed
	AGM practice run 7 <sup>th</sup> June 7.30pm.		Closed
	Steering group for Bennachie integrated visitor management – this will be JC, PS, AH, AD and WL.	Organise first meeting.	Closed
	Speak to Scottish woodlands to get cost to clear trees on turn pike and Access Officer.		JC
4. Treasurer	Transition of treasurer position BC to AH – Handover completion prior to AGM	Progress Handover.	Closed
	No NEMT rep to replace Brian – going forward they should contact info with minutes.	BC advise NEMT.	Closed
	Run PayPal for a couple months, see how progresses and if required look at alternative options.	Update to trustees at end of trial	AH 04-10-21
5. Outreach Officer	Interface with Pittodrie House and Aberdeenshire council on Rowantree path drainage issues	Ongoing contact as required.	TBC



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6. Website/FB	Further confirmation on implementation of 3rd layer downloadable map and any licence costs. Hold map 3 final option decision until later in year. At present proposal is to use Hyperlink to access Walk The Highlands maps is planned.	Progress with walkhighlands link and expedite GW for other maps.	PS/WL 23-08-21
7. Work parties	Would FLS be willing to provide a donation towards Bailies costs for first aid training	Progress a response regarding donation.	Closed
	Contacted Jane the previous first aid trainer to organise dates in May, £85 per person and one day 9am to 4pm. June could now be a better time	Finalise date and location	Closed
	After interest from some volunteers on holding mid – week Work Parties and with the backlog of work. It was agreed to have smaller mid - week work parties	Contact FLS to update permissions for weekdays.	Closed
	Require progressing Cairncoutie, Old Essons House & Fog House repairs by Mike Taitt.	Contact Mike to agree plan	WL 18-07-21
	Get Estee to investigate getting someone to remove the tree at Fog House.	WL/EF discuss	WL 18-07-21
8. Hill Wardens	Continuing as is with hill wardens until first hill wardens meeting is held.	Info	Closed
9. Bennachie Landscape projects	10-08-21 and 19-08-21 open days at Pittodrie dig. AM or PM TBC.	Volunteers to lead groups	LB/AB to lead
10. Wildlife	In return for budget approval Wildlife group requires to become more integrated with Bailies. Should add FB and Website wildlife areas and an area in share space etc	To be actioned by Lorna progress as applicable	Closed
	Meeting of group representatives with LB/MG/DT/JC to agree way ahead with new cameras etc	ongoing	LB/MG/DT/JC
11. Fun and learning	Funding Geography/ Landscape material. £650 would be cost, although there could be possible external partial funding. Was agreed this cost would be acceptable.	Get quote update from GW and progress with this	MG
12. Control framework/governance of Bailies	Ongoing with chair/sec roles. Generic trustee role done. Are we covering all OSCR requirements is now a question with respect to forms etc	Next stage, ongoing focusing on the office bearers.	PS



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13. Rubbish on Bennachie	Estee progressing litter hub Estee is now emptying the bin at pond and monitoring quantity of rubbish Repeat Bailies presence at car parks with Gazebo this summer.	Trustees willing to provide support should, where possible	All
14. Bailies Coordinator	Should grant not be successful it was agreed unanimously that the Bailies would cover cost of the Bailies coordinator.  Some Trustees are willing to join Estee on the hill at times to help promote the Bailies.	Info  Contact Estee to agree time.	Closed  All
15. AOB			
Scotland Stories	Events coordinator required to support Bailies, along with other partner groups.	Progress grant application.	JC
Carbon Trail	Progress as is, currently work in progress.	Info	
Bailies Awareness with public	Look at outside notice boards with Bailies info at car parks and inside visitor centre with public.	Contact BVC, FLS and Aberdeenshire council	AB
Hi vis vests and clothing with logos	Discussion about caps, fleeces and Hi Vis vests, Bailies branding kept the same over various items, i.e. Then must keep the Bailies logo colour. Vests- high vis yellow with our purple logo on the back would look good, with "Volunteer" under it.	Finalise quantities and get cost to progress.	DP 26-07-21
	<b>Next meeting Monday 23<sup>rd</sup> August 7.00pm, zoom, unless government guidelines allow otherwise</b>		