



BAILIES OF BENNACHIE TRUSTEES ZOOM MEETING (Approved)

Date: 11th October 2021

Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Margaret Garden (MG), Willie Linklater (WL), Peter Stock (PS), Andrew Wainwright (AW), Alan Henderson (AH), Lorna Bell (LB), Angela Groat (AG), Dave Peter (DP), Alex Doig (AD)

Apologises: Donna Taylor (DT), Dan Montgomery (DM)

Item	Comment	Action	Responsible/ target date
1. Acceptance of previous minutes	Minutes accepted. These are minutes for meeting 23 rd August 2021.	Update to approved and upload to website	WL 22-10-21
2. Chair	Bennachie Integrated Visitor Management. Next subgroup meeting JC will be standing down as chair at 2022 AGM	issue potential meeting dates. New chair appointed trustee meeting post 2022 AGM	Closed All
3. Treasurer	Run PayPal for a couple of months, see how progresses and if required look at alternative options.	Update to trustees at end of trial	AH 15-11-21
4. Outreach Officer	Interface with Pittodrie House and Aberdeenshire council on Rowantree path drainage issues	Ongoing contact as required.	TBC
5. Website/FB	Further confirmation on implementation of 3rd layer downloadable map and any licence costs. Hold map 3 final option decision until later in year. At present proposal is to use Hyperlink to access Walkhighlands maps.	Progress with Walkhighlands link and expedite GW for other maps.	PS/WL 15-11-21
	IT admin has fell by the wayside since Covid, require agreement on how this is addressed in 2022	Outline what is the scope of work	DT/WL end of Nov



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6. Work parties	Require progressing Cairncoutie, Old Essons House & Fog House repairs by Mike Taitt.	Not going ahead 2021	Closed
	Quote for £840 (inc VAT) from JS Tree Services for removing trees at Fog House and Turnpike (Fog House now postponed). Requires discussing with Pittodrie House if they will cover Turnpike cost	Awaiting response from Pittodrie re Turnpike.	WL/JC
	Require confirmation of date and progress work to make wall at Old Essons safe for public	Contact Mike Taitt and notify FLS	WL
	Attracting new volunteers, was suggested contacting local groups.	Progress this for 2022	WL
7. Wildlife	Meeting of Wildlife Group Co-ordinator and experts (Jill Matthews, Lizzie Bacon, David Bale and John Wills) with JC and LB to discuss the future activities of the group. Trail cameras also to be discussed.	Meeting 14-10-21	LB
8. Fun and learning	Funding Geography/ Landscape material updated quote from GW is £800 + VAT. There is also cost for films TBC. There would be possible external partial funding of £500. Was agreed this cost would be acceptable.	Progress with work	MG
	Was agreed Estee would help with the above scope	Produce scope and deliverables	MG
9. Control framework/governance of Bailies	Ongoing with treasurer role. Chair role done. BLP and wildlife groups coordinators ongoing.	Completion of treasurer, along with BLP and wildlife groups coordinators.	PS
10. Rubbish on Bennachie	Estee progressing materials for bin shelters. AD planning to have men's shed working on litter hubs x 2 Estee continues emptying the bin at pond and monitoring quantity of rubbish Repeat Bailies presence at car parks with Gazebo this summer.	Trustees willing to provide support should, where possible	All
11. Bailies Coordinator	Require agreeing way forward with Coordinator role after October as opinion of trustees was that we should not stop the good work being done.	Check if Estee would be willing to continue.	Closed
	Require agreeing scopes of work across relevant groups for Coordinator to cover in the winter	Produce scopes of work with deliverables	WL/JC/DP/MG
	Service agreement required for the coordinator including above scopes	Produce document	DP



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12. Bailies for 2022 and beyond	We require to review existing organisation and decide any changes required going forward. Workshop dates are Saturday 16-10-21 morning & Saturday 06-11-21 morning at Kemnay church centre.	Review how other charities are set up etc prior to meetings.	All
13. AOB			
Scotland Stories by Visit Scotland	Events coordinator required to support Bailies, along with other partner groups.	No grant available	Closed
	A local group are keen to have Bennachie as a focal point and have various ideas of events along with the Bailies	Agreed we should progress	JC?
Bailies Awareness with public	Look at outside notice boards with Bailies info at car parks and inside visitor centre with public.	On hold	Closed
	Caps with Bailies logo have been ordered.	Received	Closed
	Next meeting: Monday 15th November, location TBA		