|  | **Outdoor Support** |
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| **Outline of Service Requirement** | To coordinate and implement the Bailies of Bennachie outdoor activities with focus on volunteer work parties. |
| **Bailies of Bennachie** | Further information can be found on the Bailies’ web site – [www.bailiesofbennachie.co.uk](http://www.bailiesofbennachie.co.uk)  |
|  | **Requirements** |
|  | Self-employed, part-time hours over 8-10 months. |
| **Description** | Assist the Work Party Trustee in the scoping of work on Bennachie, leading volunteer groups working on the hill for the benefit of the visitors and support to other Trustees in ongoing projects for the 50th anniversary and other associated areas. Ideal requirements / experience: * MS office,
* TEAMS,
* Web page editing,
* health and safety and risk assessment knowledge,
* first aid,
* path maintenance,
* maintaining sites on hill locations,
* use of hand tools and their maintenance.
* Knowledge of relevant legislation (e.g., Land Reform Act 2003) and the Scottish Outdoor Access Code
* Project management and leading experience.
* Quality of service and customer focus
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| **Interfaces** | **Internal** | * Work Party Trustee
* Other Trustees and Admin Services
* Volunteers
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| **External** | * Landowners
* Public
* Interest groups (Bennachie Visitor Centre, other charity groups, corporate volunteer groups, etc.)
* Aberdeenshire rangers
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| **Hours**  | Budget is for 400 hours per year, weighted towards early spring and summer, when the majority of the work is required. This includes attending planned work parties, which are normally the first Saturday of each month March to December. This contact is initially for 1 season and will be assessed for renewal in future years on an annual basis by the Trustees. |
| **Rates** | £15 per hour. Mileage costs can be charged for at £0.45 per mile. Other expenses such as mobile phone usage, stationery and other consumables can be charged at cost. Payment will be made a month in arrears and within 10 days of an invoice being received by the Work Party Trustee detailing work undertaken.  |
| **Tender** | Please send a short tender document with your background and experience to carry out this work to:The Bailies of Bennachie, P.O. Box 11535, Huntly, Aberdeenshire AB54 9AD or by email to workparties@bailiesofbennachie.co.uk. Please supply references for your previous work. |