

BAILIES OF BENNACHIE BOARD MEETING (zoom) Approved**Date: 13th July 2020****Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Brian Cornock (BC), Margaret Garden (MG), William Linklater (WL), Dave Peter (DP), Donna Taylor (DT), Dan Montgomery (DM), John Bain (JB), Peter Stock (PS), Michael McGhie (MM) , Fiona Cormack (FC)****Apologises: Andrew Wainwright (AW), Alex Doig (AD).**

Item	Comment	Action	Responsible/ target date
1 Welcome	Jackie welcomed everyone especially the new trustees and asked them to send their car registration numbers to Fiona if not already done so.		
2. Format of meeting	The chair to send out a request for agenda items and reports two weeks before the meeting. All reports to be sent to the chair by the Thursday before the meeting so they can go out in one email. This will stop trustees have numerous emails and allow them to read the reports and ask for matters arising.		2 weeks before next meeting
3. Election of office bearers	Jackie was nominated as chair, Brian as treasurer and Willie agreed to become secretary.		
4. Draft Action Plan	The rest of the meeting was spent going over the draft action plan.		
5. Planning	Dave Peter to monitor weekly planning applications for impact on Bennachie.	Willie Linklater to pass on information.	By next meeting
6. Hill Wardens	A hill warden scheme has been established. Peter Stock has taken over running this and gave an update on how it is doing.	Peter and Willie to meet to discuss reporting	By next meeting
7. Mountain Bike Trails	It was agreed that it would useful for the Bailies to have a better idea of the use of mountain bikes on the hill. Jackie and Margaret have met with Clark Sutherland and signs are up where there was a trail through the Bede House – that appears to have been successful.	Michael to draw up a map using trailforks and Strava showing the trails on the hill. He is going to contact Alex Doig about it.	
8. Contact List	Donna suggested that it may be useful to have a contact list of active Bailies and their expertise to share among the trustees.	Fiona Cormack to look at.	Update by next meeting
9. Fog House	Is needing repaired. Willie to look at with Harry etc for an assessment. Fiona and Jackie to discuss with Pittodrie		
10. Website and Share space	Willie said there are issues with the website – the shop needs updated. People aren't using share space – Donna to send out access details and a guide to using share space out to trustees. Minutes from meetings, reports and other documents such as hill warden reports should be kept on the share space.	Jackie to speak to globalweb Donna to send guide	
11. Garioch Heritage Centre	Jackie to contact chair Colin Wood about future working following Covid. Fiona to continue liaison role once it re-opens.		
12. Wildlife Group	Margaret to stay on as wildlife group trustee. She is looking at an update of cameras. Much of their programme has been upset by Covid but some has		

	gone online.		
13. Educational Resources	Margaret and Jackie have put together a summer programme based on nature on Bennachie. The first one will go live this week. Trustees are encouraged to look at it especially with any primary school children in their lives. The hope is to expand this into the next school session. Dan Montgomery agreed to be involved with this. Also hope it will involve partnership working with BVC trust and the Garioch ranger.	Margaret, Jackie, Dan, globalweb	
14. Bennachie Visitors Centre	Ann reported that the centre has not opened so far this year and is planning to put measures in place to open from 1 st August for four days a week. The toilets opening is an Aberdeenshire Council decision. She asked if the Bailies were willing to make a one off donation of £500 to the trust to help them open up as safely as possible. This was agreed following a vote.		
15. Bailies Noticeboard	The Bailies have a notice board in the centre. This is now online on the website.	Fiona to liaise with Barry for August opening	
16. Annual Report	Sue has put this together so we are now looking for a volunteer for this year		
17. Outreach Officer	Fiona in post as part time (up to 10 hours a week) promoting the Bailies. Managed by a steering group of Jackie and Dave. Willie agreed to come on to replace Sue.		
18. Financial Planning	John Bain agreed to meet with Brian to understand the Bailies finances a bit better. They also agreed to discuss fundraising opportunities and grant applications.	Brain and John	Before next meeting
	Next meeting on 24th August 2020 zoom or Bennachie?.		