



Minutes of the meeting of Trustees of Bailies of Bennachie held in person at the Garioch Heritage Centre, 12th September, 2022 at 7pm.

In Attendance, Trustees: Lorna Bell (LB), Fiona Cormack (FC), Alex Doig (AD), Jim Herbert (JH), Willie Linklater (WL), Peter Stock (PS).

In Attendance, non-Trustee: Stella Gauld (SG)

ITEM	DESCRIPTION	RESP/ ACTIONER
1 Apologies	Apologies were received from Ann Baillie (AB), Margaret Garden (MG), Alan Henderson (AH), Donna Taylor (DT)	
2. Minutes	<p>Previous minutes of 8th August were noted correct. Minutes were more in note format. July & June minutes still to be edited for the website.</p> <p>Items arising,</p> <ul style="list-style-type: none"> • Spreadsheet still to be created re outstanding actions. Post meeting note: Open actions will be carried over to the next meeting minutes. (SG/WL decision 16-09-2022) • Still a vacancy for a new work party Trustee. Try social media now, FC to write request. • 1 year plan has been created, still basic format. Sits in Teams. • JH to collate workshops info and marketing into 1year and 5 year plans after workshop • GHC/Bailies introductory meeting is being discussed with GHC this week. • Landowners workshop not productive in the past - defer • BVC keen for a Bailies / BVC workshop. Revisit in Nov. through Ann • Governance now allows young people at events, exclusively with parent/guardian. • PS keeping a list on the governance changes on Teams • Fields for Wildlife visit report on Teams. David Bale is working with members of Wildlife group to bring projects for 2023. This may lead to more longer-term projects, not just "fast food for insects". Potentially regeneration projects. • Bin Stores are now completed. • FLS not keen on litter hubs for other litter picking equipment and Back of Bennachie bins. • Rowantree toilets, we step back until council sorts out issues • All happy with the marketing proposal. 	<p>SG PS</p> <p>WL/SG</p> <p>FC</p> <p>JH</p> <p>WL/PS</p> <p>PS/WL</p> <p>PS/LB/FC</p> <p>PS</p>
3	Pre-reads were all previously issued, and no comments on these.	



ITEM	DESCRIPTION	RESP/ ACTIONER
4	<p>Treasurer's Report</p> <p>Report read and all ok.</p> <ul style="list-style-type: none"> Bennachie is potentially up for sale, lot 2 is a large area including Mither Tap but more cost than we can afford (>£3 million). But lots may be split. Need to watch this space to ensure opportunities. Means we would be landowners. Needs a project/ business case to reflect benefits of ownership vs cost. Alan has made initial contact with the estate agents and will keep in touch 	AH
Bid for Time	<p>Insurance</p> <ul style="list-style-type: none"> Public Liability Insurance covers our legal liability against 3rd party incidents, and Employers liability insurance to covers our legal liability against volunteers. Volunteers are NOT covered by insurance. If a volunteer is injured under an activity managed by the Bailies, the insurance covers the Bailies for say our negligence. The volunteer would need to sue / claim against our insurance. It doesn't cover the volunteer it per se. PS to revise Induction wording We can get Personal Accident Insurance to cover all issues but we need Accident Report process in place to better record incidents. Do we have any history of previous accidents/incidents? JH to enquire on premium costs. (10 work parties of 10 people, 10 digs of 10 people, wildlife? ≈ 400 person days). PS to develop incident reporting process FLS permit is now not unlimited but capped at £5m maximum cover. Permit still to be reissued. Cover for minister's (government) property not capped 	PS JH PS
	<ul style="list-style-type: none"> Meetings Timings The survey of alternate dates for meeting in the week gave no other date that all trustees could make. It is therefore being left on Mondays Attendance issues, are 4 weeks too frequent? Generates considerable admin. Agreed to move back to 6 weeks for the time being Should we split up Operations and Trustees. Would it be easier to get new people if they don't have to cope with the governance of the charity. e.g.? <ul style="list-style-type: none"> Trustees every 3 months Operations Group meet monthly and given empowerment to spend against project / budget. Trustees attend as required. More direct Team leader / subcommittee involvement. Also, a forum for Ops Manager. Proposal to be written up and posted on Teams for discussion next meeting 	All PS



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	<ul style="list-style-type: none"> • Foraging Woodland - WL reported, this area is south east of Shepherd's Lodge and planted with native trees. To be the site of the 70 Jubilee Trees. Plan to meet with Jackie Cumberbirch, Jill Matthews, Colin Miller and other trustees welcome Ensure current FLS staff are aware of and keep agreement of the Foraging Woodland. Carol Robertson also involved. Need trees planted in Nov, and Dec. Need the Bailies work parties required work documented. • Note – Karen Robertson has taken over from Jackie at FLS. Trying to arrange a meet-up 	<p>PS/WL</p> <p>PS</p>
	<ul style="list-style-type: none"> • Volunteering - WL said that the web site now with an Online form for volunteering and this populates spreadsheets. Emails are directly sent back to volunteers as a welcome and Owner Trustee advised of new volunteer. • Need to tidy up the old volunteer lists, now in hand, for the BLP Group, Kailyard, Work Parties and identify the Wildlife Groups to see who comes on the walks, vs being active with us. • Need a clearer definition of what a Volunteer is 	<p>WL/LB/SG</p> <p>WL/SG</p> <p>PS</p>
	<ul style="list-style-type: none"> • BVC Display Board - WL reminded us that October is for the Trustees to fill promoting Bailies 50th anniversary, as centre closed Nov until April. LB said that posters can be created at CP & Co, and FC will get involved with AB. 	<p>AB/FC</p>
	<ul style="list-style-type: none"> • Marketing Report - FC commented that we need to define what the Bailies are about at this time in order to be advertised. • Agreed to hold a workshop, on Saturday 15th October, 9am, Village Hall at Chapel of Garioch. FC to ask Mark Kemp to generate a terms of reference ahead of the meeting. 	<p>FC</p> <p>FC</p>
	<ul style="list-style-type: none"> • Play - LB and FC met with Rhona Mitchell school of drama. Propose to create a play, based on the real events on the colonists, to be written by Alan Bisset, a playwright from Glasgow. Very strong desire that we retain the copyright to allow free downloads from our website. Also could be filmed. Costs of £6-7k immediately obvious including some costs towards production. • Proposed budget of £10k agreed so FC can commit to the writing 	<p>FC</p>
	<ul style="list-style-type: none"> • Proposal for 50th, via Jill (LB) - Project to look at the hill itself, how it was 50 years ago and how it is now. Also, a 'Competition' to project what it would look like in another 50 years. Agreement in principle, but require more information now go ahead is given. PS can assist if needed to form into a proposal. 	<p>LB</p>



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	<ul style="list-style-type: none">• Paypal - AH proposed deleting PayPal and go with credit card option instead. Yes, provided GlobalWeb can cope with this. AH to liaise with Gary to see what is possible.	AH
	<ul style="list-style-type: none">• Queen Elizabeth death - What do we do to commemorate her? Perhaps we can call the Foraging Woodland the Elizabeth Woodland? Granite plinth like the Danny Gordon memorial. All consider potential means of commemoration	All
	Meeting finished 20:40	
	Next meeting 24 th October at the Garioch Heritage Centre	

Signed – Chair – Peter Stock
Date 24th October, 2022

Signed – Secretary – Willie Linklater
Date 24th October, 2022