

**BAILIES OF BENNACHIE BOARD MEETING (Approved)**

**Date 9<sup>th</sup> March 2020**

**Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Fiona Cormack (FC), Brian Cornock (BC), Margaret Garden (MG), Angela Groat (AG), Harry Leil (HL), William Linklater (WL) Dave Peter (DP), Rosemary Sievwright (RS), Donna Taylor (DT) and Andrew Wainwright (AW).**

**Apologises: ST and NT**

Item	Comment	Action	Responsible/ target date
1 Welcome	JC welcomed all present to the meeting at Tesco meeting room.		
2 Previous Minutes	Accepted. Most updated job descriptions have been received. JC has written to Colin Shepherd re appreciation of his work for the Bailies. Acknowledgement only of grant application to the Glens of Foudland wind farm.		
3 Treasurers Update. BC	Full report circulated to the Board prior to the meeting. Report has already gone to OSCR. Iain Ralston has now requested the rest of his grant for the Bede House work. The final report from 2018 Bede House work has been sent but can be resent to anyone who missed it. The final bill from Alec Thomson (for the Bennachie film) has not yet been received. Budget to be discuss.	JC thanked BC for all his work on the OSCR report. JC will contact him.	
4 Outreach Officer report. FC	Full report sent to Board members prior to meeting. Press releases for AGM, Photo competition and hill wardens training. Attended website training. Added events and stories. Set up an email group for the hill wardens. AGM venue booked, Acorn Centre Inverurie. Arrangements made with the GHC for the talks /photo competition day. ? prize of a framed print and a calendar. Monymusk hall booked for the Bennachie film. Talks given to two SWRIs, content updated to include this years events. Suggest another newsletter at the end of March, including a survey??	AB has photo competition in hand.	AB
5 Membership Report DT	Report circulated. No substantial changes since sent.		

6	Publications Report AB	Book 4 of series sold well at Christmas, at talks and online.	Check numbers for next time.	AB
		Photos for 2021 calendar entries will be displayed at GHC and BC.	Public will vote for favourites.	
		2020 calendar almost sold out? increase number printed to 1400 for 2021.	List of outlets needed.	
		Possibly use a design for cards/ tea towels. Marketing group will discuss and decide.		AB FC MG and DT
7	Website Update WL	After a meeting with Global Web, website seems to be working well. An updated user manual has been requested, before anyone else can be trained.		
		Sandra is meantime working on the shopping basket for online purchases.		
8	Hill Wardens Report WL FC	FC organised 2 training courses for about 30 people so most routes are allocated.		
		Roles and responsibilities have been outlined and risk assessments are in place.		
		They have been given badges, guides and parking permits, as well as check lists		
		Some reports have already been returned.		
		FC will collect and circulate report meantime till a volunteer is found.	Special attention needed for the Colony Trail and Houses.	Report back to JC
		They are aware that the issues they raise may not be dealt with immediately.		
9	Work Party Report HL	260 trees planted on Millstone hill by 11 people. Some debate about next work party plan. HL will assess an area of footpath suggested by NT.	JC will speak to Chris F about work needed at the kaleyard.	AP for JC
10	Wildlife Group MG	13 people met on 8 <sup>th</sup> March for a tracking/training day with Lizzy Bacon and Willow Lhor, at a cost of £10 for the day.		
		4 out of 13 were not Bailies but agreed to join. One or two might join the Trustees.		
		5 people had cameras and were keen to record, some cameras in need of repair.		
		Eric Robertson is helping with that.		
		Events planned - 8 <sup>th</sup> March was small mammals tracking.	Info and photos to go on FB	MG
		11 <sup>th</sup> April Water vole training.	And the website	
		26 <sup>th</sup> April Dawn Chorus and more water vole training.		
		16 <sup>th</sup> May Pine marten workshop.		
		24 <sup>th</sup> May at Dinnet for spring migrants.		
		November Goose watch at Loch of Skene.		
		Also at some time, a plants day, bat evening, butterfly and moth day, more small mammals and Geology at Stonehaven.	JC to meet JM to discuss the forward direction of group.	JC
11	Budget for 2020	Board agreed similar amounts as last year.		
		£5000 for archaeology including the Bede house project.		
		£2000 for running and developing the website.		
		£3000 for publications and including any new marketing material? Tea towels.		
		£500 for general events.		

	£500 for millage expenses, conference attendance fees etc.		
	Unspecified sum for wildlife group.		
12 AGM	ST plans to step down from the board but not from the Bailies.	Small gift as a thankyou.	
	Everyone else is keen to continue.		
	Attendance sheet and stall for sales at the door.	FC will take attendance.	
	Short business meeting followed by the talk by Gordon Noble.	JC will check he's still free.	
	Refreshments and social opportunity.	Donations for refreshments.	
	3 possible new Trustees- J Bain, M McGee and L Bell.		
13 AOB	Communication needed with chair of GHC (Colin Wood).		AP for JC
	ST has some requests for talks to pass on.	Talks pack available.	
	Outreach officer post. ( FC left the meeting ). All agreed she has done a great job, board would like her to stay on till at least April 2021, but funding is a problem.	She will stay in post till October if required.	AP JC will try to persuade her to stay till at least April 2021.
	Next board meeting April 20 <sup>th</sup> .		