

**BAILIES OF BENNACHIE BOARD MEETING.**

**Date 26<sup>th</sup> February 2018**

**Attendees: Jackie Cumberbirch (JC) (chair), Ann Baillie (AB), Brian Cornock (BC), Margaret Garden (MG )(Save Bennachie), Angela Groat (AG), Harry Leil (HL), Iain Ralston (IR), Rosemary Sievwright (RS), Donna Taylor (DT), Sue Taylor (ST), Andrew Wainwright (AW).**

**Apologises: Neil Taylor**

<b>Item</b>	<b>Comment</b>	<b>Action</b>	<b>Responsible/ target date</b>
1.. Previous minutes	none	Accepted	
2..Matters arising from minutes	JC has not yet arranged a" trustee responsibilities" coarse/talk.	JC to contact Dawn B (GAP)	JC
	Insurance for the Bailies books	JC to ask GHS for an invoice	JC
	Orientation table support on Mither Tap, Oxencraig marker and Memorial cairn	MT /HL to monitor condition	HL
	Data protection requirements. JC will draft a list of changes needed	Contact JC with suggestions.	all
3. Matters arising from Updates	CHAIR REPORT JC		
	The ap is ready for trial DT,AG and Victoria Baillie agreed to assess it.		AG and DT
	Tablets not yet bought. JC awaiting advice from ap group.		
	BC staff reluctant to agree to tablet maintenance etc		
	Archive group AW,ST and CM to meet with Smart History on 7 <sup>th</sup> March		
	TREASURERS REPORT BC		
	David Minett (Accountant) needs an estimation of Bailies assets for the accounts		
	After discussion Bailies books = £10,000, Bookcases= £5,000, BLP books and Bennachie Guides = £3,700, Computer = £2,000		
	PPL cameras and bat detectors = £2,000. GPS units approx. £150	Locate all GPS units	HL
	Tool storage container and tools approx..= £3,000		
	These assets will be transferred to the SCIO. OSCR needs report by end of March then if all is well the transfer process will be complete. JC asked for a list of dates	Deadline dates list for JC	BC
	The Annual Report will be basic this year but will be fuller next February.		
	OSCR asked that in line with all charities, the Bailies must have a policy for the safety of under 16 year olds and the organisations volunteers. Any problems that arise must be brought up at a trustees meeting.		
	It was agreed that £50,000 from the Clydesdale account would be transferred to the Charities Aid Foundation account at an interest rate of 0.8% with a 60 day notice of access.	Agreed by all	BC
	HMRC have supplied a new number for the SCIO ref 047231 The "My Donate" website can be set up again.		
	PPL grant under spend is around £5,000 which could be transferred from restricted funds if required .		
	AGM requirements	JC/ BC will prepare an agenda	

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	Chair Report (Sept 2017- March 2018)	and a press release	
	Treasurers Report “ “ “		
	Election of trustees		
	Confirmation of membership fees		
	Minimum of 10 people present		
	Discussion about entertainment and refreshments	? Quiz by VB	
	MEMBERSHIP / WEBSITE REPORT DT	No comments	
	PUBLISHING and PLANNING REPORT AB		
	Bailies 2018 Calendar -most bills have been paid.		
	Discussion about the stock of BLP book series 1 ( around 600 )	Comments requested	BLP group
	Reapplication for erection of three (74 m) wind turbines at Cornabo	Bailies need to object again	AB and all
	SAVE BENNACHIE Update MG		
	This is an important time perhaps the Bailies should request a meeting with Amey Arup to reemphasise the important features on behalf of all members	Individuals should write to them as well.	
	Thanks to the Bailies for their help at the meeting with Mark Stephen		
	MARKETING Update ST		
	DT,BC and ST finalising the new banner specifically for the Bailies and possibly having a stand for holding membership forms as well.	Meeting at the GHC on 27 <sup>th</sup> Feb	
4. EVENTS / TALKS	KL wants to stop doing talks. Anyone else interested.		
	Dawn Brown suggested the Bailies apply for a grant from GAP for equipment .A projector, a matching PC and an extension cable needed for talks.	JC will apply	
	Talk requested by Banff Preservation and Heritage Society on 19 <sup>th</sup> April	JC will decide and reply.	
	Monthly work parties		HL and MT
	Tree planting on Bennachie. Lunch provided. Guest planters Mary MacKay and Margaret Gill	3rd March (Weather permitting)	
	Wildlife event	11th March	JM
	Wood ant and slave ants day	18 <sup>th</sup> March	
	Creative History – Lunch under canvas and a walk. Help needed	28 <sup>th</sup> April	
5. PROJECTS FOR 2018	JC proposed that the Bailies fund/part fund an archaeological project at the Bede house near Pitodrie, led by IR, costing around £5,000	15 days during the summer	All in favour
	Wildlife project led by JM to continue using left over PPL grant money		All in favour
	Proposed Development Officer post to proceed. Liaison with landowners top priority. Bailies will fund this. Other duties still under discussion.		All in favour

Item	Comment	Action	Responsible/ Target date
6. AOB	BAILIES LIBRARY.		
	Myrtle, Colin M. and ST to meet at GHC on 27 <sup>th</sup> Feb. to finalise protocols and stationary needs. Reading aids have been purchased by GHS. Bailies will pay half the cost.		
	Bailies volunteers may be needed for supervision at GHC.		
	Bailies bookcases need to be labelled.		
	STORAGE NEEDS		
	Bailies need a place to store electrical goods eg Bat detectors. ?At "the home of the Bailies" ie the BVC .		
	Look for more trustees.		
	NEXT MEETING AGM on 22 <sup>nd</sup> March. Next Board meeting 30 <sup>th</sup> April		